

TRIPURA**GAZETTE***Published by Authority***EXTRAORDINARY ISSUE****Agartala, Monday, September 30, 2019 A. D., Asvina 8, 1941 S. E.**

**PART--I-- Orders and Notifications by the Government of Tripura,
The High Court, Government Treasury etc.**

**GOVERNMENT OF TRIPURA
NEW SECRETARIAT BUILDING, KUNJABAN :: AGARTALA.**

No.F.8(4)-PWD(C)/2015(P-II)

Dated, Agartala, the 7th September, 2019.

NOTIFICATION

Subject:- Revalidation of Enlistment of Contractors of PWD, Tripura.

The revalidation of all enlistments of contractors in PWD(R&B), Government of Tripura was extended up to 31st March, 2019 vide Notification NO. F. 8(4)-PWD (C)/2015 dated 14th February 2019, so that the process for revalidation of all enlistment could be completed as per Enlistment Rules of the Department. But some contractors failed to avail the opportunity for revalidation of their enlistment.

Now, it is decided that final opportunity to be given to those who has failed to submit their application for revalidation of enlistment. Accordingly all individual contractors/Firms/Agencies are requested to submit applications as per Format (Annexure-VIII) enclosed with this notification with copies of relevant documents at the following PWD(R&B) Circles within 31-12-2019. After the due date no application will be entertained.

Sl. No	Application receipt Centres	Jurisdiction as per address of the enlistment(s)
1	1 st Circle, PWD (R&B), Kumarghat.	For Unakoti & North Tripura Districts.
2	2 nd Circle, PWD(R&B), Agartala.	For West Tripura & Khowai Districts.
3	3 rd Circle, PWD(R&B), Udaipur.	For Gomati & South Tripura Districts
4	4 th Circle, PWD(R&B), Agartala.	For Sepahijala District.
5	5 th Circle, PWD(R&B), Ambassa.	For Dhalai District.

The applicants are requested to submit a "Demand Draft" in favour of "Chief Engineer, PWD(R&B)" payable at Agartala as Renewal Fee for revalidation of enlistment at the following rates.

Sl. No	Category of existing Enlistment	Fees for revalidation
1.	Class-I	Rs. 2,000.00
2.	Class-II	Rs. 1,200.00
3.	Class-III	Rs. 800.00
4.	Class-IV(A)	Rs. 400.00
5.	Class-IV(B) and Class-V	Rs. 200.00

The form for revalidation/ renewal of enlistment can also be downloaded from <http://pwd.tripura.gov.in>

(Dipak Ch. Das)
Chief Engineer PWD(R&B)
Tripura Agartala.

Tripura Gazette, Extraordinary Issue, September 30, 2019 A. D.

**GOVERNMENT OF TRIPURA
PUBLIC WORKS DEPARTMENT.
SECRETARIAT COMPLEX, KUNJABAN :: AGARTALA.**

NO. F. 8(4)-PWD (C)/2015(P-II)

Dated, Agartala, the 24th Sept. 2019.

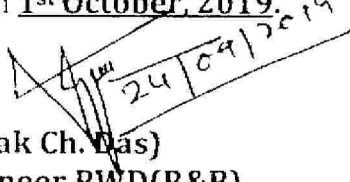
NOTIFICATION

Subject:- Rules for enlistment of contractors-2019 in Tripura Public Works Department for Internal Electrification Works.

The Governor of Tripura has been pleased to make the amendment of the existing "Rules for enlistment of contractors in Tripura Public Works Department for Internal Electrification Works".

The contractors/agencies who will submit application within **31st December 2019**, with requisite documents in prescribed format for up-gradation of their enlistment will be dealt with the existing Enlistment Rules.

This amended Rules for enlistment of contractors-2019 for Internal Electrification Works (Copy enclosed) will come into effect from **1st October, 2019**.


(Dipak Ch. Das)
Chief Engineer PWD(R&B)
Tripura Agartala.

Enclo:- Rules for enlistment of contractors-2019
for Internal Electrification Works.

**RULES FOR ENLISTMENT OF CONTRACTORS-2019
IN TRIPURA PUBLIC WORKS DEPARTMENT, TRIPURA
FOR INTERNAL ELECTRIFICATION WORKS.**

RULE-1 Classification:

Contractors will be enlisted in the following classes:-

Class	Existing Rules	Class	Amended As
Class-I	Qualified to participate in tender for works costing up to any amount.	Class-I	Qualified to participate in tender for works costing up to any amount.
Class-II	Qualified to participate in tender for works costing up to Rs 20.00 lakh	Class-II	Qualified to participate in tender for works costing up to Rs 40.00 lakh
Class-III	Qualified to participate in tender for works costing up to Rs 10.00 lakh	Class-III	Qualified to participate in tender for works costing up to Rs 20.00 lakh
Class-IV	Qualified to participate in tender for works costing up to Rs 5.00 lakh	Class-IV	Qualified to participate in tender for works costing up to Rs 10.00 lakh
Class-V	Qualified to participate in tender for works costing up to Rs 2.00 lakh	Class V(A)	Degree in Electrical Engineering. Qualified to participate in tender for works costing up to Rs 8.00 lakh
		Class V(B)	Diploma in Electrical Engineering. Qualified to participate in tender for works costing up to Rs 6.00 lakh
		Class V(C)	Other than Degree/Diploma in Electrical Engineering/Contractor (Individual/firm). Qualified to participate in tender for works costing up to Rs 5.00 lakh

The contractors enlisted under these Rules, will be entitled to participate in the tender(s) for executing Internal Electrification works under the Public Works Department, Tripura, anywhere in the Tripura State.

Existing:	Amended As
On the recommendation of the Additional Chief Engineer (Project) / Superintending Engineer, Project Circle / 5 th Circle, the Chief Engineer, PWD may issue special permission in favour of a contractor enlisted under these rules to submit tender for works falling in a next higher class in specific cases , if considered necessary for proper competition in tendering.	DELETED

RULE-2 Authorities for making enlistment of Contractors

Enlistment of contractors will be issued by the following authorities:-

Existing Rules		Amended As	
Class-I, Class-II, Class-III & Class-IV	By the Chief Engineer, PWD(R&B) on recommendation of the Board of Superintending Engineers comprising of the Addl. Chief Engineer (Planning) /Superintending Engineer, Planning Circle as Chairman and Addl. Chief Engineer (Project) / Superintending Engineer, Project Unit & Superintending Engineer, 2 nd Circle as Member.	Class-I, Class-II, Class-III & Class-IV	By the Chief Engineer, PWD (R&B) on recommendation of the Board comprising of the following members :- 1. Addl. Chief Engineer (Project Unit), PWD (Buildings), Agartala as Chairman. 2. Superintending Engineer (Elect.), PWD (Buildings) and 3. Superintending Engineer 2nd Circle, PWD(R&B), Agartala as Member.
Class-V	By the Addl. Chief Engineer (Project) / Superintending Engineer, Project Unit and Superintending Engineer, 5 th Circle, Dhalai on the recommendation of their respective concerned Executive Engineers of Internal Electrical Divisions.	Class V(A), Class-V(B) & Class-V(C)	By the Addl. Chief Engineer, Project Unit, PWD (Buildings) on scrutiny by the Superintending Engineer (Elect.), PWD (Buildings), Agartala.

RULE- 2 (i) Enlistment Procedure

Existing Rules	Amended As
Nil	<p>1. The contractors shall submit application to any one Internal Electrification Division at Agartala, Ambassa & Udaipur as per their choice in a prescribed form (Annexure-I) & the Executive Engineer of concerned Divisions shall send the same to the enlistment issuing authority, through proper channel, complete with all documents as per Annexure-II.</p> <p>2. If the enlistment issuing authority finds the applicants eligible for enlistment, the authority shall issue the enlistment order duly signed otherwise, short falls of documents in the application, is to be informed to the applicant for re-submission of application along with necessary documents.</p>

RULE-3: Eligibility for enlistment in different classes.

Class/ Category	Existing Rules	Amended As	Enlistment Fees Amended As
Class-I	<p>a) A Contractor desiring enlistment in this Class must be resourceful, should have an established office with Engineers / staffs and required machineries and tools and should be capable of executing large works in all stages.</p> <p>b) The Contractor should have satisfactorily executed at least 3 works of this nature in PWD, Tripura costing Rs 18.00 lakh each or above.</p> <p>Contractors shall employ one:- Graduate Engineer (Electrical) having Supervising workman certificate issued by Licensing Board of Tripura.</p>	<p>Contractors (Individual /Firm) to be enlisted in this Class should have ,</p> <p>a) Valid Electrical contractor's license issued by Tripura Electrical Licensing Board, Tripura.</p> <p>b) Valid electrical Supervisor certificate Self/engaged by Individual /firm under sole appointment issued by Tripura Electrical Licensing Board.</p> <p>c) PAN card.</p> <p>d) Aadhaar card.</p> <p>e) The Contractor should have satisfactorily executed at least 3(three) works of Internal Electrification work of Building(s) in PWD / any other departments Government of Tripura /CPWD/Railways/MES/ Other State PWD, costing Rs. 25.00 (Twenty five) lakh each or above with out levy. (Annexure-III & VI)</p>	<p>Rs.10,000/- (Bank Draft in favour of Executive Engineer Internal Electrification Division at Agartala, (Non-Refundable) in place of existing fee Rs. 3,000/-</p>

		<p>f) Bank Solvency Certificate amounting to Rs.15.00 (Fifteen) lakh. (Annexure-V)</p> <p>g) Required range of T & P like: - (Submit through Affidavit on Non-Judicial Stamp mentioning the year of purchase)</p> <ol style="list-style-type: none"> 1. Megger. 2. Earth tester. 3. Multimeter. 4. LV-HV Cable jointer 5. Clipping/cutting tool. 6. Multipurpose Drilling tools. 	
Class-II	<p>a) Contractors to be enlisted in this Class must have necessary resources, requisite experience for such type of works, established office and required tools and implements.</p> <p>b) The Contractor should have satisfactorily executed at least 3 works of this nature in PWD, Tripura costing Rs 9.00 lakh each or above.</p> <p>Contractors shall employ one:- Diploma Engineer (Electrical) having supervising workman certificate issued by Licensing Board of Tripura.</p>	<p>Contractor(s) Individual /Firm to be enlisted in this Class should have :</p> <p>a) Having Valid Electrical contractors license issued by Tripura Electrical Licensing Board.</p> <p>b) Having valid electrical Supervisor certificate self/engaged by Individual /firm, under sole appointment, issued by Tripura Electrical Licensing Board.</p> <p>c) PAN card.</p> <p>d) Aadhaar card.</p> <p>e) The Contractor should have satisfactorily executed at least 3(three) works of Internal Electrification work of Building(s) in PWD/ any other departments Government of Tripura /CPWD/Rly./MES/ other state PWD costing Rs 15.00 (Fifteen) lakh each or above without levy. (Annexure-III & VI)</p> <p>f) Bank Solvency Certificate amounting to Rs.8.00 (Eight) lakh. (Annexure-V)</p>	<p>Rs. 5000/- (Bank Draft in favour of Executive Engineer Internal Electrification Division at Agartala, (Non-Refundable) in place of existing fees Rs 2,000/-</p>

		<p>g) Required range of T&P list :- (Submit through Affidavit on Non-Judicial Stamp mentioning the year of purchase)</p> <ol style="list-style-type: none"> 1. Megger. 2. Earth tester. 3. Multimeter. 4. LV-HV Cable jointer 5. Clipping/cutting tool. 6. Multipurpose Drilling tools. 	
Class-III	<p>a) Contractors to be enlisted in this Class should have required resources and experience for execution of such works.</p> <p>b) The Contractor should have satisfactorily executed at least 3 works of this nature in PWD, Tripura costing Rs. 4.00 lakh each or above.</p> <p>Contractors shall employ one:- ITI certificate holder (Electrical) having supervising workman certificate issued by Licensing Board of Tripura.</p>	<p>Contractors (Individual /Firm to be enlisted in this Class should have :</p> <p>a) Valid Electrical contractor's license issued by Tripura Electrical Licensing Board.</p> <p>b) Having valid electrical Supervisor certificate Self/engaged by Individual /firm under sole appointment, issued by Tripura Electrical Licensing Board.</p> <p>c) PAN card.</p> <p>d) Aadhaar card.</p> <p>e) The Contractor should have satisfactorily executed at least 3(three) works of Internal Electrification work of Building(s)in PWD/ Any other departments government of Tripura /CPWD/Rly./MES/ other state PWD, costing Rs. 8.00 (Eight) lakh each or above without levy. (Annexure-III & VI)</p> <p>f) Bank Solvency Certificate amounting to Rs.4.00 (Four) lakh. (Annexure-V)</p> <p>g) Required range of T&P list :- (Submit through Affidavit on Non-Judicial Stamp mentioning the year of purchase)</p> <ol style="list-style-type: none"> 1. Megger. 2. Earth tester. 3. Multimeter 4. Clipping/cutting tool. 	<p>Rs. 3,000/- (Bank Draft in favour of Executive Engineer Internal Electrification Division at Agartala, (Non-Refundable) in place of existing fee Rs. 1,000/-</p>

<p>Class-IV</p>	<p>a) Contractors to be enlisted in this Class should have necessary resources for execution of such works.</p> <p>b) The Contractor should have satisfactorily executed at least 3 works of this nature in PWD, Tripura costing Rs 1.50 lakh each or above.</p>	<p>Contractors (Individual /Firm to be enlisted in this Class should have :</p> <p>a) Having Valid Electrical contractors license issued by Tripura Electrical Licensing Board.</p> <p>b) Having valid electrical Supervisor certificate self/engaged by Individual /firm under sole appointment, issued by Tripura Electrical Licensing Board.</p> <p>c) PAN card holder.</p> <p>d) Aadhaar card holder.</p> <p>e) The Contractor should have satisfactorily executed at least 3(three) works of Internal Electrification work of Building(s) for Class-V(A) / 3(three) works for Class-V(B) /3(three) for Class-V (C) of Electrical in PWD/any other department, government of Tripura /CPWD/Rly./MES/Other state PWD costing Rs 3.00 (three) lakh each or above without levy.</p> <p>(Annexure-III & VI)</p> <p>f) Bank Solvency Certificate amounting to Rs.2.00 (Two) lakh. (Annexure-V)</p> <p>g) Required range of T&P list: - (Submit through Affidavit on Non-Judicial Stamp mentioning the year of purchase).</p> <ol style="list-style-type: none"> 1. Megger. 2. Earth tester. 3. Multimeter 	<p>Rs.2,000/- (Bank Draft in favour of Executive Engineer Internal Electrification Division at Agartala, (Non-Refundable) in place of existing fees Rs 500/-</p>
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Class-V.	Contractors to be enlisted in this class should have necessary resources for execution of such works.	Class-V(A)	<p>a) Contractors to be enlisted in this Class should have :</p> <p>1) Qualification: Degree in Electrical Engineering.</p> <p>2) Having Valid Electrical contractors license issued by Tripura Electrical Licensing Board.</p> <p>3) Having valid electrical Supervisor certificate self/engaged by Individual /firm under sole appointment, issued by Tripura Electrical Licensing Board.</p> <p>4) PAN card.</p> <p>5) Aadhaar card.</p> <p>6) Bank Solvency Certificate amounting to Rs.50,000/- Fifty thousand only. (Annexure-V)</p>	Rs. 1,000/- (Bank Draft in favour of Executive Engineer Internal Electrification Division at Agartala, (Non-Refundable))
		Class-V(B)	<p>a) Contractors to be enlisted in this Class should have :</p> <p>1) Qualification: Diploma in Electrical Engineering.</p> <p>2) Having Valid Electrical contractors license issued by Tripura Electrical Licensing Board.</p> <p>3) Having valid electrical Supervisor certificate self/engaged by Individual /firm under sole appointment, issued by Tripura Electrical Licensing Board.</p> <p>4) PAN card.</p> <p>5) Aadhaar card.</p> <p>6) Bank Solvency Certificate amounting to Rs.50,000/- Fifty thousand only. (Annexure-V)</p>	Rs. 1,000/- (Bank Draft in favour of Executive Engineer Internal Electrification Division at Agartala, (Non-Refundable))

		Class-V(C)	<p>a) Contractors (Individual /Firm to be enlisted in this Class should have :</p> <p>1) Qualification: Class VIII or above Pass.</p> <p>2) Having Valid Electrical contractors license issued by Tripura Electrical Licensing Board.</p> <p>3) Having valid electrical Supervisor certificate self/engaged by Individual /firm under sole appointment, issued by Tripura Electrical Licensing Board.</p> <p>4) PAN card.</p> <p>5) Aadhaar card.</p> <p>6) Bank Solvency Certificate amounting to Rs.50, 000/- fifty thousand only.</p>	<p>Rs 1,000/- Bank Draft in favour of Executive Engineer Internal Electrification Division at Agartala, (Non-Refundable)</p>
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Existing Para of Rule-3.	Amended As
<p>The applicant for enlistment in any of the Classes as above must be a Citizen of India. He should submit the application in the form prescribed and annexed hereto, which may be obtained with an application from the office of the Executive Engineer, Internal Electrification Division at Agartala and Ambassa, PWD at a price of Rs 50/- each. True copies of Citizenship Certificate, Income Tax and Professional Tax Clearance Certificate of current validity each duly attested together with a certificate of any recognized Bank regarding financial soundness (this is necessary only in case of Class-I to Class-IV) should be submitted with the application. In case of a Partnership Firm, the application must also accompany with a true and attested copy of the Registered Deed of partnership and certificate of registration in the firm name.</p>	<p>The applicant for enlistment in any of the Classes as above must be a Citizen of India. He should submit the application in the form prescribed and annexed hereto, which may be obtained on submission of application from the office of the Executive Engineer, Internal Electrification Division at Agartala /Ambassa/Udaipur PWD at a price of Rs.100/ each. Duly attested true copies of Citizenship Certificate/PRTC, Income Tax and Professional Tax Clearance Certificate and GST registration certificate will be required with the application along with a certificate of any recognized Bank regarding financial soundness should be submitted with the application.</p> <p>[For Class-V(A) to V(C) Income Tax and Professional Tax Clearance Certificate & GST registration certificate will not be required]</p> <p>In case of a Partnership Firm, the application must also accompany with a true and attested copy of the Registered Deed of partnership and certificate of registration in the firm name.</p>

RULE-4 Payment of Earnest Money with Tenders.

Existing Rules	Amended As
No exemption from payment of Earnest Money with Tender is allowed. The enlisted Contractor shall have to deposit Earnest Money alongwith Tender @ 1(one) % of the estimated cost put to tender in the shape of Demand Draft / Deposit-at-Call from recognized / schedule Banks irrespective of any ceiling limit.	DELETED

RULE-5

Existing	Amended As
The Contractors will not be permitted to get enlistment in different classes at the same time or in the name of self and at the same time as Partner of a Partnership Firm.	Unchanged.

RULE-6

Existing	Amended As
Close relatives of Gazetted Officers, Divisional Accountants, Office Superintendent, Head Clerks of the Public Works Department, who are enlisted as Contractors under these rules will not be entitled to submit tender for works under the Circle / Division, where his relative is posted.	Unchanged.
No employee employed under the Tripura Public Works Department is allowed to be enlisted as Contractor under these rules within a period of 2(two) years of his retirement without permission of the Government.	Unchanged.

N.B. Close Relative-Someone's spouse, parents and grandparents, children and grandchildren, brothers and sisters, mother in law and father in law, brothers in law and sisters in law, daughters in law and sons in law, adopted, half, and step members are also included in immediate family.

RULE-7

Existing	Amended As
<p>The list of enlisted Contractors will be reviewed periodically with a view to weeding out of Contractors guilty of malpractices or otherwise unsuitable.</p> <p>Names of enlisted Contractors who do not tender for works for 2(two) consecutive years will be removed from the list of enlisted contractor.</p>	<p>The list of enlisted Contractors will be reviewed periodically at least once in a year with a view to weeding out of Contractors guilty of malpractices or otherwise unsuitable.</p> <p>Unchanged.</p>

RULE-8(1)

Existing	Amended As
<p>The authority competent to enlist Contractors in different classes as specified in Rule-2, may in the manner herein-after provided, demote, remove, suspend business with or black list, a Contractor.</p>	<p>Unchanged.</p>

RULE-8(2)(i)

Existing	Amended As
<p>A Contractor enlisted in any Class except in Class-V, may be demoted to a lower class, if he backs out after communication of acceptance of Tender or fails to perform a Contract to the satisfaction of the PWD(R&B), (DWS) , (BLDG.) and Water Resource wing of PWD on more than one occasion within a period of 2(two) yrs.</p>	<p>A Contractor enlisted in any Class except in Class-V(C), may be demoted to a lower class, if he backs out after communication of acceptance of Tender or fails to perform a Contract to the satisfaction of the PWD(R&B)/ (DWS)/(BLDG.)/WR/any other department government of Tripura /CPWD/Rly./MES/Other state PWD, on more than one occasion within a period of 2(two) yrs.</p>

RULE-8(2)(ii)

Existing	Amended As
<p>The authority competent to enlist a Contractor as specified in Rule-2, may remove the name of a Contractor from the list of contractors, if the Contractor,</p> <ul style="list-style-type: none"> a) Fails to abide by the condition of registration, or b) Has given false particulars at the time of registration, or c) Has been declared bankrupt or has become insolvent, or d) Persistently violates the provisions of the Labour Regulations & Rules, or e) Wilfully neglects in the execution of a contract on more than two occasions within a period of two years. 	<p>Unchanged.</p>

RULE-8(2)(iii)

Existing	Amended As
<p>The authority competent to enlist a Contractor under Rule-2, may order suspension of business of a contractor in relation to subsisting contract and may also issue order for not giving fresh contract form to a contractor, if</p> <ul style="list-style-type: none"> a) An enquiry into the allegation against such a contractor is pending and if the allegations under enquiry are prima-facie established on the basis of materials on record. b) The authority is of opinion that the Contractor may be demoted, removed or blacklisted on conclusion of the enquiry into the allegation, and c) The authority is of the view that it is not desirable that the business with the Contractor should continue till the conclusion of the enquiry against such a Contractor. 	<p>Unchanged.</p>

RULE-8(2)(iv)

Existing	Amended As
<p>The authority competent to enlist a contractor may blacklist a Contractor, where,</p> <p>a) There are sufficient and strong reasons to believe that the Contractor or his employee has been guilty of malpractices, such as fraud, bribery, corruption including interpolation, in tenders, pilfering or unauthorized use or disposal of Government materials issued for a specific works,</p> <p>b) Where a Contractor or his representative has been convicted by a Court of Law for offences in relation to a work / contract.</p>	<p>Unchanged.</p>

RULE-8(3)

Existing	Amended As
<p>No order for demotion, removal, suspension of business or blacklisting of a Contractor under this rule shall be passed except after giving the Contractor a reasonable opportunity to represent his case.</p> <p>Against an order issued for demotion, removal, blacklisting or suspension of business in relation to a subsisting contract with a Contractor, he may prefer an appeal to the Secretary, Public Works Department The Secretary, PWD on receipt of such appeal / petition, will review the case and pass necessary orders. The decision of the Secretary, PWD shall be final.</p>	<p>Unchanged.</p> <p>Unchanged.</p>

RULE- 8(4)

Existing	Amended As
<p>The Chief Engineer, PWD(R&B), Tripura may modify, add, delete and / or change any of the above rules and same shall be binding on all enlisted Contractors.</p>	<p>Unchanged.</p>

RULE-8(5) Validity Period of Enlistment

Existing	Amended As
Nil	The enlistment shall be valid for a period of five years from the date of issue. The enlistment can, however, be revalidated in accordance with rules in this regard. Each revalidation shall be for a period of five years from the date of expiry of the previous enlistment / revalidation. The enlistment shall, however, remain open to review by the enlistment issuing authority and liable for termination, suspension or any other such action at any time if considered necessary by the enlistment authority.

RULE-8(5)(i) – Revalidation of Electrical Enlistment

Existing	Amended As
Nil	Electrical Enlistment for Class-I to Class-IV shall be renewed by the Chief Engineer PWD (R&B) and for Class-V(A),V(B) & V(C) shall be renewed by the Addl. Chief Engineer, Project unit, PWD(Buildings), Agartala, in every 5(five) years on the basis of documents and performance certificate of Electrical works, for revalidation. (Annexure-VII)

RULE- 8(5)(ii) Application for Revalidation

Existing	Amended As
Nil	<ol style="list-style-type: none"> 1. The contractor shall apply for revalidation of his enlistment in the prescribed form (Annexure-VIII) along with all documents as per Annexure-IX, so as to reach the enlistment authority at least 6(six) months before the date of expiry of his enlistment. 2. In case where the application is received after date of expiry of enlistment / revalidation, but, within 6(Six) months of expiry, the application can be accepted with the late fee. 3. Revalidation fee shall be Rs.1000/- for Class -I & II, Rs.600/- for Class -III to IV and for other Classes Rs.200/- Late fee shall be Rs 2000/- for Class-I & II & Rs.1200/- for Class -III & IV and Rs 400/- for other classes within 6(six) month of expiry. This is payable in the form of Demand Draft in favour of the Executive Engineer, Internal Electrification Division, Agartala. 4. Applications received, after, 6(Six) months of expiry shall be accepted with late fee of Rs.6,000/- for Class -I & II, Rs.3600/- for Class -III & IV and Rs 1200/- for other classes for Class-I & II, only payable in the form of Demand Draft in favour of the Executive Engineer, Internal Electrification Division, Agartala. 5. On receipt of application for revalidation, complete in all respect and with all necessary documents, revalidation will be made for next 5(five) years by the concerned authority.

RULE- 8(6) Constitution of Firm

Existing	Amended As
<p>In case of Partnership Firm, application must also accompany with a true and attested copy of the registered deed of partnership and certificate of registration in the firm-name.</p>	<ol style="list-style-type: none"> 1. Any Partnership Firm entitled to get Electrical Enlistment as a Agency in PWD under the Rules provided the eligibility criteria and other condition is satisfied. The firm shall be submitted giving full details of the intended partnership/ sole proprietorship along with the draft Partnership Deed / Affidavit and documents as per Annexure-I & IV. 2. The proprietor / firm shall not modify the existing partners or enter into any fresh partners without the prior approval of the enlistment authority. Such proposal, if any, shall be submitted in advance giving full details of the intended partnership / sole proprietorship along with the draft Partnership Deed / Affidavit and documents as per Annexure-I & IV. Any change in constitution of the firm without prior approval of the enlistment authority will render the firm liable to be removed from the approved list of enlisted firm. 3. One contractor will not be entitled to get enlistment in both case as an Individual and as a Firm. In that case the enlistment authority will render the contractor/firm liable to be removed from the approved list of contractors/firm. 4. If the number of original partners of a firm reduces up to fifty percent due to any reason except death of partner(s), the enlistment of the firm shall be considered to be ceased.

RULE- 8(6)(i)

Existing	Amended As
Nil	<ol style="list-style-type: none"> 1. If two or more, individuals each having enlistment in any category of class-I, class-II, class-III or class-IV form a partnership firm and if any of the partners is having required work experience to become eligible for enlistment in class-I, class-II, class-III or any category in which enlistment is sought, their case shall be considered for enlistment of the partnership firm subject to fulfilment of other laid down criteria. 2. If new partners are taken in the firm, each new partners having enlistment in any class, shall have to satisfy the eligibility criteria and conditions are satisfied as mentioned in Rule-3. 3. The proprietor / firm shall not modify the existing partners or enter into any fresh partners without the prior approval of the enlistment authority. Such proposal, if any, shall be submitted in advance giving full details of the intended partnership / sole proprietorship along with the draft Partnership Deed / Affidavit and documents as per Annexure-I & IV. Any change in constitution of the firm without prior approval of the enlistment authority will render the firm liable to be removed from the approved list of enlisted firm. 4. One contractor will not be entitled to get enlistment in both case as an Individual and as a Firm. In that case the enlistment authority will render the contractor/firm liable to be removed from the approved list of contractors/firm. 5. If the number of original partners of a firm reduces up to fifty percent due to any reason except death of partner(s), the enlistment of the firm shall be considered to be ceased.

ANNEXURE-1

**APPLICATION FOR ENLISTMENT OF CONTRACTOR FOR INTERNAL
ELECTRIFICATION WORKS UNDER PUBLIC WORKS DEPARTMENT
GOVT OF TRIPURA**

[The applicant should study carefully the Rules of Enlistment and the list of documents to be annexed with the application form before filing the form. Applications found deficient in any respect are liable to be rejected]

CLASS for which applied:

Valid Electrical Contractor/Agency License No.....
(Issued by Tripura Electrical Licensing Board)

1. Name of applicant : Shri/Smti / Messers.....

2. Father's name :

3. Nationality : Indian Other

4. Address:

Regd. Office

Permanent Address

5. (i) Telephone No(ii) Fax No

(iii) Mobile No..... (iv) E-mail ID.....

6. PAN No.

7. Constitution: Individual Sole Proprietorship Concern
Partnership Firm Public Ltd Company

8. If partnership firm, names of the partners / : 1
If Company, name of Directors. 2
3
4
5
6

9. Is the individual / sole proprietor / any partner / Directors of Company:

- a) Dismissed Government Servant : Yes No
- b) Removed from approved list of Contractors : Yes No
- c) Demoted to a lower class of contractors : Yes No
- d) Having business banned / suspended : Yes No
By any Government in the past.
- e) Convicted by a Court of Law. : Yes No
Engineering Department of Government of Tripura
Within last 2 years.
- f) Retired Engineer / Official from : Yes No
Engineering Department of Government of Tripura
Within last 2 years.
- g) Director or partner of any other : Yes No
Company / firm enlisted with PWD
or any other Department.
- h) Member of parliament or any State : Yes No
Legislative Assembly.

If answer to any of the above is 'Yes', furnish details on a separate sheet.

10. (a) Name of person holding Power of Attorney
(certified copy of Power of Attorney to be enclosed)

(b) Nationality : Indian Other

(c) Liabilities :

11. Passport size photo and signature of the Individual(s)/Partner(s)/Director(s)
(Size of Photo should be 2.5 x 3.5 cm having white background & printed name at bottom.)

1	2	3	4
Paste Photo	Paste Photo	Paste Photo	Paste Photo
Name	Name	Name	Name

12. Name of Bankers with full address :
13. Place of business :
14. Full time technical staff in applicant's employ :
- (a) Name of Supervisor (s) & license no.
- (b) Name of any other technical staff and license no.
15. Does the applicant have requisite T&P, Machinery, Equipment and Workshop as per requirements mentioned in the Enlistment Rules for the class applied for. : Yes..... No
[Submit through Affidavit on Non-Judicial Stamp mentioning the year of purchase]
16. (a) Whether already enlisted in PWD (other than Internal Electrification works): Yes..... No
- (b) If yes, give details :
- i. Class & Category :
- ii. Enlistment Authority & Address :
- iii. Enlistment No & Date :
- iv. Date of Validity :
- v. Tendering Limit :
17. Is any person working with the applicant is a near relative of the officer / official of PWD [As per Rule of the Enlistment Rules], if yes, give details. : Yes..... No
18. Whether the applicant holds a valid Electrical Contractor License & Electrical Supervisor Certificate (self/employed under sole employment) which is/are issued/ recognized by Tripura Electrical Licensing Board.) if so, a true copy to be enclosed. : Yes..... No
19. Enlistment fee enclosed :

Draft no.	Date	Amount	Issuing Bank & Branch	Branch drawn upon	Executive Engineer in whose favour drawn

20. Details of works completed and in progress (to be filled in proforma as given in **Annexure-III**. This list should include all works for which gross amount of work done is more than the required magnitude for the class in which registration is required.
21. Certificates : (Strike out whichever is not applicable)
- i. I / We (including all partners) certify that I / We have read the Rules of Electrical Enlistment of Contractors in PWD as amended up to date and shall abide by them.
 - ii. I / We certify that the information given above is true to the best of my / our knowledge. I / We also understand that if any of the information(s) is/ are found wrong, I am liable to be debarred.
 - iii. I / We certify that I / We will not get myself / ourselves registered as contractor in the Department under more than one name.
 - iv. I certify that I did not retire as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in any Engineering Department of the Government of Tripura during the last two years.
 - v. I also certify that I have neither such a person under my employment nor shall I employ any such person within two years of his/her retirement from Government Service except with the prior permission of the Government.
 - vi. We certify that none of the Partners / Directors retired as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in the government services in last 2 years. We also certify that we have neither under our employment any such person nor shall we employ any person within 2 yrs of his/her retirement except with the prior permission of the Government.
 - vii. I/we have attached duly filled up **Annexure-II** and signed.
 - viii. Signature(s) of applicant(s) :

Sl.No.	Name	Signature & Date	Address
1			
2			
3			
4			
5			
6			

Number of Documents attached. :

Annexure – II

Check List for Documents attached for Enlistment

Sl No	Document	Yes	No
1.	Proof of constitution :		
	(a) In case of Sole Proprietorship : an Affidavit executed before a 1 st Class Magistrate that the applicant is the sole Proprietor of the firm.		
	(b) In case of Partnership Firm submit attested copies with (Annexure-IV).		
	i. Partnership Deed.		
	ii. Certificate of Registration		
	(c) In case of Private / Public Limited Company Article of Association duly attested.		
2.	Power of Attorney, if any.		
3.	Solvency Certificate from scheduled bank in the proforma given in Annexure-V. The certificate should be on the Bank's letterhead and in sealed cover and shall be addressed to the concerned Enlistment Authority.		
4.	Technical Staff :		
	(a) Name of Supervisor (s) & license no.		
	(b) Name of any other technical staff and license no.		
5.	List of machineries, T&P , possessed by the applicant.		
6.	Self attested copy of Enlistment.		
7.	List of all near relatives working in PWD, including their addresses.(if any).		

8.	Demand Draft for Enlistment Fee.		
9.	Performance Report of the Contractor for up-gradation of Enlistment (Annexure-VI for each work)		
10.	Works completed and in progress (i/c all works awarded) for up-gradation of Enlistment (Annexure-III)		
11.	Self attested copy of Valid Electrical Contractor License & Electrical Supervisor license. (self/employed under sole employment) which is/are issued/recognized by Tripura Electrical Licensing Board.)		

Annexure-III

Works completed and in progress (including all works awarded)
[Add additional sheets, if necessary]

Sl No.	Name of work & Agreement No.	Date of start	Date of completion		Reasons for delay & compensation levied, if any	Tendered Amount	Gross cost of completion	Net amount received	Name, Designation & complete Address of the authority with whom the agreement was done
			Stipulated	Actual					

Signature of the applicant

Annexure-IV

FOR PARTNERSHIP DEED

A. DOCUMENT TO BE SUBMITTED

1. Copy of proposed Partnership Deed duly signed / proposed Memorandum Articles.
2. Attested (By Gazetted Officer) copy / copies of valid ITCC (s) in respect of each proposed partner.
3. An undertaking sworn in before a 1st Class Magistrate by all the Partners to effect that the new firm will take over all assets and liabilities.
4. Dissolution Deed / Consent of retiring Partners / Death Certificate in case of death of a Partner.

B. FURNISH THE FOLLOWING DETAILS IN RESPECT OF EACH PART WITH WHOM CONTRACTOR'S FIRM WANT TO ENTER INTO PARTNERSHIP.

- i. Whether the applicant(s) is/ are enlisted with CPWD / MES / Railway / P&T / State PWD.
- ii. Whether applicant(s) is/ are a dismissed Govt Servant.
- iii. Whether applicant(s) is/ are a Partner / Director of any other firm enlisted with Department / MES / Railway / P&T / State PWD.
- iv. Whether applicant(s) is/ are Member of Indian Parliament or State Legislature.
- v. Whether applicant(s)' name has / have been blacklisted or removed from the approved list Contractors or demoted to lower class or orders banning / suspending business with him by any Department in the past.
- vi. Whether applicant(s) is/ are a dismissed / removed / retired Govt Servant within 2 yrs.
- vii. Whether applicant(s) has / have any relative working in PWD, if yes, give details.
- viii. Whether applicant(s) has / have any Civil or Criminal Case pending in any Court in India, give details.

Signature of Contractor

CONFIDENTIAL SEAL COVER

Annexure-V

FORM OF SOLVANCY CERTIFICATE FROM A SCHEDULED BANK

(For Class I to IV only)

This is to certify that to the best of my / our knowledge and information Shri / Smti/ Messers having marginally noted address. a customer of our bank are / is respectable and can be treated as good for any engagement upto a limit of Rs (Rupees).
This certificate is issued without any guarantee or responsibility on the Bank or any of the Officers.

(Signature)
for the Bank

Note : In case of Partnership Firm, Certificate is required to include names of all partners as recorded with the Bank.

FORM OF WORKING CAPITAL CERTIFICATE FROM A SCHEDULED BANK

(For Class V(A)/V(B)& V(C) only)

Certify that Shri / Smti/ Messers S/o / W/o and resident(s) of has / have been maintaining a saving Bank Account / Current Account / Fixed Deposit Account with this Branch of Bank since and an amount not less than Rs (Rupees)
has been available to the credit in his / her / their Account No.

(Signature)
for the Bank

ANNEXURE-VI

**Contractor's Performance Report for Works Completed
For Up-gradation of Electrical Enlistment**

Part I (To be filled in by the contractor)

1. Name of the contractor :
2. Name of work :
3. Agreement No. :
4. Name of division in which the work was executed :
5. Estimated cost put to tender :
6. Tendered cost :
7. Gross amount of final bill :
8. Stipulated date of Start and Completion :
9. Actual date of completion :
10. Work completed with levie of compensation or
without levie of compensation (Documents attached) :
10. Amount of compensation levied for delay, if any :
11. Did the contractor go for arbitration :
12. If yes, total amount claimed & amount awarded :

Signature of the contractor

Part II (To be filled by the department)

Note: This performance report, duly completed by EE & SE, should be forwarded to enlistment authority within two weeks of its receipt from the contractor. This performance report for individual work.

Certified that details given by the contractor in Part – I have been verified and found to be correct / have been corrected wherever necessary.

Signature of Executive Engineer

2. Quality of work (Please grade as Very Good/Good/Satisfactory/Poor) :

(a) Grading by Executive Engineer (Electrical), I E Division,.....

Signature of EE with full designation

(b) Grading by Addl Chief Engineer/ SE ,Project Unit, PWD (Buildings), Agartala

Signature of ACE / SE with full designation

ANNEXURE-VII

**Contractor's Performance Report for Works Completed
For Revalidation of Electrical Enlistment**

Part I (To be filled in by the contractor)

3. Name of the contractor :
2. Name of work :
3. Agreement No. :
4. Name of division in which the work was executed :
5. Estimated cost put to tender :
6. Tendered cost :
7. Gross amount of final bill :
8. Stipulated date of Start and Completion :
9. Actual date of completion :
10. Work completed with levie of compensation or
without levie of compensation (Documents attached) :
10. Amount of compensation levied for delay, if any :
11. Did the contractor go for arbitration :
12. If yes, total amount claimed & amount awarded :

Signature of the contractor

Part II (To be filled by the department)

Note: This performance report, duly completed by EE & SE, should be forwarded to enlistment authority within two weeks of its receipt from the contractor. This performance report for individual work.

Certified that details given by the contractor in Part – I have been verified and found to be correct / have been corrected wherever necessary.

Signature of Executive Engineer

4. Quality of work (Please grade as Very Good/Good/Satisfactory/Poor) :
(a) Grading by Executive Engineer (Electrical), I E Division,.....

Signature of EE with full designation

- (b) Grading by Addl. Chief Engineer / SE ,Project Unit, Buildings,PWD

Signature of ACE / SE with full designation

ANNEXURE-VIII

**PUBLIC WORKS DEPARTMENT
GOVERNMENT OF TRIPURA
APPLICATION FOR REVALIDATION OF ENLISTMENT**

[The applicant should study carefully the Rules of Enlistment and the list of documents to be annexed with the application form before filling the form. Applications found deficient in any respect are liable to be rejected.]

CLASS

1. Name of applicant Shri/Smt./Messers.....
2. Father's Name
3. Nationality Indian ☐ Other ☐
4. Address
Regd Office.....
.....
.....
Residential.....
.....
.....
4. i) Telephone Number..... ii) Fax No.
iii) Mobile No..... iv) E-mail ID.....
v) PAN No.....
5. Constitution Individual ☐ Sole Proprietorship Concern ☐
Partnership Firm ☐ Public Ltd. Company ☐
6. If partnership firm, names of the partners/ 1.....
If Company, name of directors 2.....
3.....
4.....
5.....
6.....
7. (a) Name of person holding power of attorney
(b) Nationality Indian ☐ Other ☐
(c) Liabilities
8. Name of Bankers with full address

9. Place of business

10. Full time technical staff in applicant's employ :

(a) Name of the Supervisor(s) and license no.

(b) Name of any other technical staff and license no.

11. Does the applicant have sufficient T&P, Machinery, Equipment and workshop as per requirements mentioned in the Enlistment Rules for the class applied for
[Attach details on separate sheet]

Yes ☐ No ☐

12. (a) Details of enlistment with PWD(IE works).

(i) Enlistment No. & date

(ii) Date of validity

☐☐ ☐☐ ☐☐☐☐

13. Is any person working with the applicant is a near relative of the officer/official of PWD

Yes ☐ No ☐

If answer to above is Yes, give details.

14. Details of Works completed and in progress at PWD/Other Deptt. (to be filled in proforma as given in **Annexure -VII**. This list should include all works done whose gross amount of work done is more than the required magnitude for the class in which registration is required.

Yes ☐ No ☐

15. Certificates : (Strike out whichever is not applicable)

- (i) I/We (including all partners) certify that I/We have read the Rules of Enlistment of Contractors in PWD, Tripura as amended upto-date and shall abide by them.
- (ii) I/We certify that I/We will not get myself/ourselves registered as contractor(s) in the Department under more than one name.
- (iii) I/We certify that the information given above is true to the best of our knowledge. I/We understand that if any information is found incorrect, our enlistment is liable to be cancelled.
- (iv) I/We certify that I/none of the partners/Directors retired as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties from the government service in last two years. We also certify that we have neither under our employment any such person nor shall we employ any person within two years of his/ her retirement from the government service except with the prior permission of the Government.

Signature(s) of applicant(s) :

Sl. No.

Name

Signature & Date

Address

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Number. of Documents attached -

ANNEXURE-IX

Documents attached for revalidation

S.No.	Document	Yes	No
1.	Solvency certificate in original from scheduled bank in the proforma given in the Enlistment Rules. The certificate should be on the bank's letter-head and in sealed cover and shall be addressed to the concerned Enlistment Issing Authority	<input type="checkbox"/>	<input type="checkbox"/>
2.	Certified copy of Power of attorney, if any	<input type="checkbox"/>	<input type="checkbox"/>
3.	Self attested copy of Enlistment	<input type="checkbox"/>	<input type="checkbox"/>
4.	Annexure-VII with acknowledgement of EE & SE	<input type="checkbox"/>	<input type="checkbox"/>
5.	Self attested copy of Valid Electrical Contractor License & Electrical Supervisor license. (self/employed under sole employment) which is/are issued/recognized by Tripura Electrical Licensing Board.)	<input type="checkbox"/>	<input type="checkbox"/>